

FINANCIAL POLICIES

1. TUITION Schedule: K - 8

The school's expectation at the time of registration is that all tuition and fees will be paid on time (late fees apply). Failure to do so serves to rupture the contract that we make with parents and this could result in the suspension of a child for delinquent tuition or fees. Tuition is an annual fee paid in 10 monthly installments (does not include the \$2/month bank fee):

TUITION IS DUE THE 20th OF EACH MONTH

| | Parishioners | Out-of-Parish |
|-----------------------------|--------------|---------------|
| 1 Child | \$ 310 | \$ 345 |
| 2 Children | \$ 535 | \$ 570 |
| 3 Children or more children | \$ 683 | \$ 718 |

IMPORTANT: In order for a family to qualify for the parishioner's tuition rate, parents must use the Church envelope each Sunday. Mid-year there will be a review of the Mass attendance and contributions of all parishioner families. Parishioners who have not been using the church envelope at Mass will be billed the difference between the in-parish and out-of-parish tuition rate (\$350).

2. Fees

All fees should be paid on time. If there are outstanding fees at the time of report card distribution, the report card will be withheld until fees are paid. Problems or difficulties involving finances must be taken up with the Principal and/or designee. Parents are invited, upon request and by appointment, to view their child's report card at any time.

Incarnation School cannot accept personal checks after May 20th of each year and only money orders and cash will be accepted for any past due bills (for example, if a fee is due on Oct. 8th and it is paid on Oct. 9th or after – we can only accept a money order or cash.) Please be sure to get a receipt whenever a payment is made.

3. Fund Raising Activities*

A. Candy Sale:

Each family must participate in the annual fall candy sale by selling a minimum of \$80.00 worth of candy.

B. Raffle:

Each family must participate in the annual spring raffle by selling a minimum of \$100.00 worth of raffles per child.

* In lieu of fundraising, families may elect to pay a flat-rate fee of \$150.00 per child.

Your participation in ongoing religious, educational, and voluntary programs of our school is vital to our school and to our children. We thank you for your cooperation and support you give to Incarnation School.